

Job Posting

Department:	Franklin County Human Services
Organization:	Franklin County Drug and Alcohol
Job Code / Title:	Drug and Alcohol Case Management Specialist
Position Number:	02
County:	Franklin/Fulton
Headquarter City/Address: (Work Location)	218 North Second Street Chambersburg, PA 17201
Type of Job:	Merit
Union:	None
Bargaining Unit:	None
Seniority Position:	
Type Position:	Full Time
Salary Range:	\$17.90
Pay Range & Step:	14
Posting Length:	5 Business Days
Posting Dates:	11/15/2017 – 11/22/2017
Contact Name / Number:	Charles Martin III / (717)261-3150
Additional Information:	37.5 hours per week Monday, Tuesday, Thursday, Friday, Sunday 2 -10 pm
Job Description:	See Attached
Last Date Job Applications Will Be Accepted:	11/22/2017

RECRUITMENT METHODS:

Applicants must meet one (or more) of the following methods(s) to be considered for this vacancy:

- Transfer
- Voluntary Demotion
- Reemployment
- Merit System

ELIGIBILITY – ALL CANDIDATE(S):

1. Must meet the minimum experience and training (METs) required for the job. The METs for this position are:

One year as a Drug and Alcohol Case Management Specialist Trainee; or
A Bachelor's Degree in Chemical Dependency, Sociology, Social Welfare, Psychology, Nursing or a related field; and one year direct service experience performing counseling or case management work in alcohol or other drug treatment setting; Or A bachelor's degree which includes or is supplemented by successful completion of 18 college credits in sociology, social welfare, psychology, criminal justice or other related social sciences; and one year direct service experience performing counseling or case management work in alcohol or other drug treatment setting. Or any equivalent combination of experience and training.

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2. County of Franklin Approved Additional Special Requirements: None
3. Must be eligible for selection in accordance with Merit rules.

HOW TO APPLY – ALL CANDIDATES:

The following materials must be received by 4:30 pm on or before 11/22/2017. Late applications will not be accepted.

1. Completed County of Franklin Employment Application, (Need not be notarized). The application must provide details of experience and training as related to the minimum experience and training requirements for the vacancy so eligibility can be determined.

If you are contacted for an interview and need accommodations for the interview due to a disability, please advise the interviewer of the accommodations you require well in advance of the scheduled date.

If interested in applying, please send applications to:

Attn: Charles Martin III 218 North Second Street, Chambersburg, PA 17225

Franklin County IS AN EQUAL OPPORTUNITY & AFFIRMATIVE ACTION EMPLOYER.